



**REQUEST TO ACCESS RECORDS AND/OR TRANSCRIPTS
FROM PETER A. ALLARD SCHOOL OF LAW DOCKET**

Last Name: _____ First Name: _____
(Please provide your official name as recorded by UBC)

UBC Student Number: _____

Phone Number: _____ E-mail Address: _____

Please choose:

Request for a Copy of Non-UBC Undergraduate Transcript from (Name of University/College)

- These copies will not be official
- UBC transcripts must be obtained from the UBC Enrolment Services office
- Reference letters will not be copied

Other Request (Detailed Description)

Signature: _____ Date: _____

Place your completed form in the **lockbox** in the Student Services Waiting Area in Allard 148. Or, send your completed form as a **PDF attachment** by e-mail to studentservices@allard.ubc.ca. Please attach a photocopy of your picture identification to your completed form.